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Approved For Release 2005/11/21 : CIA-RDP70-00211R000800300067-6

ROUTING AND RECORD SHEET

case file  
DTP-4

SUBJECT: (Optional)

**IO/Files Inventory**

FROM:

[Redacted Box]

RMS/MS

NO.

DATE

15 May 1961

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

RMO/IO

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Attached is an inventory of files in IO/3 along with recommendations for disposition of some of the material. As I mentioned before, an inventory by category of files did not seem feasible to [Redacted Box] the case officers involved, nor myself. Therefore, we simply inventoried in terms of "project files." I had planned to discuss with [Redacted Box] the possibility of fitting information from the working notes into the desired categories, but her accident will delay such action indefinitely. In order to expedite files reduction the attached inventory information and suggested memo of transmittal are submitted for use as you see fit.

fgb

25X1

25X1

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